

Online
Immediate
Email
Tiff
Automated
Notification
Secure
FaxToGo
Internet
Multiple Recipients
Mobile
Communication
InBox
Readable
PDF
Digital



# Big business communication at a small business price

FaxToGo is a unique and convenient fax-to-email service for both the home and business. FaxToGo gives you a personal, local phone number to which anyone in the world can send faxes, anytime, day or night.

Save yourself the hassles of dealing with costly dedicated fax lines, flaky fax machines, expensive toner and paper-based machines. Your business associates and customers will love it too-since your FaxToGo number is not tied to a physical fax machine, you can receive multiple faxes simultaneously. Busy signals will be virtually eliminated...you will never miss a fax again and will be confident that the fax is secure in your inbox and not just sitting on a fax machine for everyone to see.

## Secure fax delivery for businesses

Your fax number is an asset – it should follow you if you change jobs or office location. FaxToGo is instant professionalism. It's perfect for small, medium, and home-based businesses, independent agents and contractors, virtual offices, students, teachers, brokers, agents, and sales executives.



# How It Works?

Faxes are immediately forwarded to your email inbox as a PDF file attachments for viewing.

There is no hardware, no software, and no confusing training needed. Just tell us once which email address to use for delivery, and instantly you will start receiving faxes!

Once a fax arrives in your email inbox, it can be viewed, printed, forwarded, or electronically filed. It's that simple!

### Easy To Use

- 1. Read, forward, route and print your faxes all from your e-mail program.
- 2. No software or hardware to install
- 3. Faxes can be categorized and sorted into folders for easy reference in the future.
- 4. Receive faxes in TIFF or PDF format.
- 5. You can even have a copy of every fax simultaneously delivered to a second address (such as your assistant or partner).



# Now You're Thinkin' Smart!

# Features and Benefits

### Improve Communication

- Keep the same fax number no matter where you go.
- · Virtually eliminate all busy signals.
- Receive faxes while on the phone, or on the go.
- Combine your email and faxes into one unified inbox.
- · Improve the readability of faxes.
- Read faxes from anywhere in the world, at any time.
- Be notified immediately when a new fax is received via your cell phone or pager.
- Forward received faxes to multiple email addresses.
- Forward received faxes to other fax machines.
- · Receive faxes on your smart phone

#### Reduce Cost

- Eliminate or avoid extra phone charges.
- Eliminate supply costs: expensive ink, toner, and paper.

- No need to store paper copies of faxes.
- · No need to copy faxes to distribute.
- No problematic fax phone-line sharing devices.
- No more wasted paper, ink, and toner on junk faxes – junk faxes can simply be deleted before being printed!
- Better Privacy & Security
- Faxes do not sit in a paper tray exposed for anyone to see.
- Faxes may be encrypted in transport to protect customer information.
- Automatic auditing of faxes.

**Outbound Faxes** 

For customers who continue to need outbound faxing, Simply Bits offers a Fax over IP (FoIP) Adapter for legacy fax machines as an option on our Hosted VoIP or AirVoIP bundles. Continue to use your legacy fax machine for outbound faxing without the need to maintain a legacy analog phone line.

<sup>\*</sup> Products and services subject to change without notice. Some limitations apply. See associate for details.